



**North County LGBTQ Resource Center
Board of Directors Meeting
Wednesday, January 11, 2017
MINUTES**

- I. **Call to Order:** The North County LGBTQ Resource Center Board of Directors Meeting was called to order at 6:31 pm; a quorum was present. The Mission Statement was read by Raphael Rubalcaba.

- II. **Attendance:**
Present:
Board Members
Carolyn Bolton, Chairperson/Executive Committee
Joe White, Treasurer/Executive Committee
Maria Al-Shamma, Project Youth Director
Raphael Rubalcaba, Director of HIV/AIDS Services
Monica Alexander/Sister Yeshe Did, Donations Coordinator
Beck Johnson, Member-at-Large
Delcy Olachea, Member-at-Large

Staff
Max Disposti, Executive Director
Linda Johnson, Administrative Assistant

Invited Guests
Judith Johnson, Pilgrim United Church of Christ
Jonathan King-Cretot

- III. **Video.** The Board discussed the Board of Education video "*Crafting Your Case for Support,*" from the Centerlink website. Due to technical difficulties with showing the video, it is recommended that board members watch the video on their own.

- IV. **Minutes from previous board meeting were discussed.** Relle Goan's pronoun will be changed to "them." Motion made by Carolyn Bolton to approve minutes with that change; seconded by Maria Al-Shamma; unanimously approved.

- V. **Financial statements.** Financial Statements and Treasurer's Report were discussed by Joe White. Minor changes will include correction of two typographical errors, one on the grants funds total and one on the date. Motion to approve the Treasurer's Report with the stated changes was made by Carolyn Bolton; seconded by Maria Al-Shamma; unanimously approved.

VI. Past Business

Pilgrim UCC Report was given by Judith Johnson. Pilgrim Church has had a huge influx of visitors since the November elections. Rev. Madison Shockley went to the confirmation hearings in Washington, D.C., and will attend the Women's March in North County on January 21. Anna Runion is going to work part-time for 6 months while she is doing a chaplaincy program. Judith will be serving in the areas of youth and social justice. Pilgrim wants to partner with our center again for the SD Pride bus and lunch after the parade.

VII. Executive Director's Report was given by Max Disposti. Motion made by Raphael Rubalcaba to approve the Executive Director's Report; seconded by Carolyn Bolton; unanimously approved.

VIII. New Business

Donor report information and changes were was mentioned by Max Disposti.

Gala 2018 will be at a new site.

MLK Breakfast is Monday, January 16. Max, Maria Al-Shamma, and Monica Alexander/Yeshe will attend.

The Board voted on the following updated policies and procedures:

Financial Policy and Procedures: Motion to approve made by Carolyn Bolton; seconded by Joe White; unanimously approved.

Emergency Action Plan: Motion to approve made by Carolyn Bolton; seconded by Raphael Rubalcaba; unanimously approved.

Employee Handbook: Motion to approve made by Carolyn Bolton; seconded by Raphael Rubalcaba; unanimously approved.

Policy and Procedures Manual for the Center: Motion to approve made by Carolyn Bolton; seconded by Maria Al-Shamma; unanimously approved.

The Gala Budget Report was given by Max Disposti, in Lisa Nava's absence. The Gala Committee now has eight people. We are seeking nine or ten sponsors, corporations and big organizations such as Tri-City Hospital and Vista Community Clinic. The public will be able to purchase tickets on their smart phones vial MobileCause starting in about three weeks. Gala fundraising goal is \$60,000; last year we netted \$54,000. Ticket prices will be the same as 2016: General Admission will be \$100 Early Bird, and \$175 after May 8; VIP Admission will be \$150 Early Bird, and \$125 after May 8. Tables will be for sponsors only. Motion to approve Gala Budget made by Carolyn Bolton; seconded by Joe White; unanimously approved.

Break 7:56 pm – 8:05 pm

IX. Closed Session 8:05 – 8:45 pm

X. Meeting Adjourned at 8:45 pm

Minutes submitted by Linda Johnson.

Here are the correct Front Desk Statistics for the December, 2016 Executive Director Report:

Front Desk Statistics (2016)				
MONTH	OCT.	NOV.	DEC.	YTD
Visitors	644	658	622	8,145
Calls	214	153	148	1,949
Volunteer Hours	118	75	142	1,398

LJ