



**North County LGBTQ Resource Center  
Board of Directors Meeting  
Wednesday, January 10, 2024  
MINUTES**

**Call to Order:** The North County LGBTQ Resource Center Board of Directors meeting was called to order at 6:26pm; a quorum was present. The mission statement was read by Corinna Contreras.

**Attendance**

**Present:**

**Board Members**

Carlos Tabora, Board Chair/Executive Committee  
Maria Al Shamma, Secretary/Executive Committee  
Ken Grandlund, Board Vice Chair/Executive Committee  
Yu-Wen Chio, Treasurer/Executive Committee  
Aaron Giron, Board Member  
Corinna Contreras, Board Member  
Paul Garza, Board Member

**Youth Advisor NA**

**Staff**

Max Disposti, Executive Director  
Lisa Nava, Director of Operations  
Jodi Fiel -

**Community Partner**

Caroline Theiss-Aird - Pilgrim Church

**Invited Guests NA**

**Absent NA**

**Consent Agenda:** Corinna Contreras made a motion to approve the minutes for the November 2023 meeting and the November & December 2023 financials. Yu-Wen Chio seconded the motion. The motion passed unanimously.

**PAST BUSINESS**

**Community Partner Report:**

**ED Report:** Max reported on the opening of the Unicorn Village (when asked about it we do not disclose the location); the new folks who have been hired; strategic deliveries; advocacy (we are in many places at the same time); financial reporting system change and upcoming audit at the end of 2024; holiday campaign which was very successful. Ken Grandlund made a motion to approve the ED Report, Paul Garza seconded. Motion passed unanimously.

**NEW BUSINESS**

**Behavioral Health Presentation (Jody Fiel - clinical program manager):** Jodi updated us on the therapeutic services offered at the Center. She shared the practicum trainee handbook and reviewed policies and procedures. Jodi will send an electronic copy to us all so we can review before voting on approval.

**Town Hall Update:** Lisa reported that there will be an interactive kahoot; Simon Guzman will be our moderator; Narcan will be available; Ken will provide a welcome; Carlsbad GSAs will receive an award; Board members can greet folks entering, thank politicians for being committed to our new space (Levin, Blakespear)

**New Center Update:**Max updated on where we are at with a potential new center.

**Chair Update:** Carlos will be stepping down from the Board of Directors effective immediately. He has been hired as Development Director for the Center.

**Board Role Votes:** Now that Carlos is leaving the Board, we need to vote on a new Chair of the Board. Corinna Contreras's board term is up and she would like to continue for another term on the board. Ken Grandlund made a motion for an additional term and Paul seconded and the motion passed unanimously. Maria Al-Shamma made the motion for Ken Grandlund to become our next Board Chair. Corinna Contreras seconded. The motion passed unanimously.

**New Grant Policy:**

Corinna, Contreras moved to appoint our Executive Director as the authorized signatory of North County LGBTQ Resource Center to enter into Grand Subaward Agreement for Cal-OES UV23 02 1536, with the Grant Subaward performance period of January 1, 2024 through December 31, 2024. This authorization also applies to all applicable Grant Subaward Amendments for the Cal-OES UV23 02 1536. Ken Grandlund seconded the motion. The motion passed unanimously.

Yu-Wen made a motion to approve that all background data from background checks including the criminal, Debarment, and Exclusion checks will be kept confidential and in a separate file from the personnel file, which will only be used in case of audit and or compliance for a grant and/or contractual agreement. This will need to be cleared by individual as well when they agreed to work on said grant/contract. Corinna Contreras seconded the motion. The motion passed unanimously.

**Board Retreat:** Discussion of retreat logistics. February 2-4.

**CLOSED SESSION n/a**

**Meeting Adjourned at 8:30pm**

Minutes submitted by Maria Al-Shamma, Board Secretary